



BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE

(Sponsored by Bheema Educational Society)
(Approved by AICTE & Affiliated to JNTUA, Anantapuramu)
Alur Road, Adoni-518301, Kurnool (Dist.), A.P.
CELL: 7660011179, 7660011189

E-Mail: principal.2k@jntua.ac.in

Website: www.bitsadoni.ac.in

Quality assurance initiatives of the institution include:


1. **Regular meeting of Internal Quality Assurance Cell(IQAC); Feedback collected, Analyzed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/membership of International networks**
3. **Participation in NIRF**
4. **Any other quality audit/accreditation recognized by state, national or international Agencies such as NAAC, NBA, ISO Certification etc**

The IQAC has conducting regular meetings for continuous development of institution and initiated to develop and apply quality benchmarks for academic and administrative activities of the institution. The IQAC has initiates to upgrade the quality of institution every year; the college has register in ISO certification. The BITS organization has 9001, 14001 certifications. The college has participated in NRIF portal to improve its quality

BITS College is signed MoU with various organizations for the benefit of staff and students. The MOUs includes academic, administration, welfare measures and empowerments. In addition to that the institution is collaborated with various organizations to organize faculty development programmes, skill development programmes and extension activities etc. few of our MOUs and Collaborations are listed below. And the BITS organization are participating in ISO

The IQAC has also brought improvement strategies in facilitating the learner-centric environment towards quality education and faculty development. Usage of technology increased with a focus on participatory teaching learning process. Measures to enhance the infrastructure of the institution were deployed resulting in the establishment of Fire Hydrant System, RO Plant and Digitalization of College Library.

IQAC contributed for conducting smooth governance by preparing teachers academic diary to record day to day teacher's work. Institutional internal academic audit conducted every year also helps to review teaching-learning process.


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INTERNAL QUALITY ASSURANCE CELL

VISION

To build and ensure a systematic quality culture in the institution for evolving, enhancing and sustaining excellence in its academic and administrative practices by doing period monitoring & evaluation and achieving new benchmarks.

MISSION

- To develop a conscious, consistent and catalytic quality improvement system that encourages the pursuits of the academic and administrative performance of the Institution.
- To establish outcome-based learning environment that includes ethics and value-based system.
- To ensure a learner-centric environment equipped with the latest techniques and technologies of teaching research and sharing knowledge.
- To be the driving force for ushering in quality to remove deficiencies and enhance quality.
- To promote innovative practices to continually improve the effectiveness of the teaching-learning experiences of the staff and students.
- To promote measures for Institutional functioning towards quality enhancement through quality culture and institutionalization of best practices.
- To channelize and systematize the efforts and measures of the institution towards academic excellence.


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INTERNAL QUALITY ASSURANCE CELL

IQAC COMPOSITION FOR THE YEAR 2022-2023

BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE		
IQAC COMMITTEE FOR THE ACADEMIC YEAR 2023-2024		
S.No.	Name	Designation
1	Dr. P Lakshmaiah Chowdary, Principal, BITS	Chairperson
2	Dr. M Murali Krishna, Prof. & H.O.D of EEE	Member
3	Dr. Suvarna, Prof. of C.E	Member
4	Mr Venkata Ramudu, Prof. & H.O.D of ME	Member
5	Dr V Balaji, Prof. & H.O.D of H&S	Member
6	Mr V Mallesi, Asso. Prof. & H.O.D of CSE	Member
7	Mr K Sudhakar, Asso Prof. & H.O.D of ECE	Member
8	Mr. Vishnuvardhan Raju, Librarian	Member
9	Mr.D Bharathi, TPO	Member
10	Mr.P N Vishnuvardhan Reddy, Secretary	Member
11	Mr. M Madhusudhan, Examinations Section i/c	Member
12	Mr. C V Ramana Reddy, Administrative Officer	Member
13	Mr. J M Jayachandradhara (TCS), Alumni Member	Member
14	M. Likhitha, III ECE (202K1A0411), Student Member	Member
15	A. NAVEEN, III CSE (202K1A0504), Student Member	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117), Student Member	Member
17	Mr. D Maheswara Reddy, CEO, MSR Projects, Hyderabad	One Nominee from Industry
18	Mrs NANDINI, Asso. Prof. & HOD of C.E	IQAC Co-ordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. To enhance the quality improvements in the academic process and also as a pre-accreditation exercise Internal Quality Assurance Cell (IQAC) was formed in the college in academic year 2015-2016. The objective of the cell is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution at all levels with the involvement of all stakeholders.

STRATEGIES


IQAC shall evolve mechanisms and procedures for :

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevant and quality of academic and research programmers.
- Equitable access to and affordability of academic programmer for various section of society.
- Optimization and integration of modern methods of teaching and learning
- The creditability of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institution in India and abroad,

FUNTIONS

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institutions Dissemination of information on the various quality parameters of higher education
- Organization of workshops. Seminars on quality related themes and promotion of of quality circles
- Documentation of the various programmers/activities leading to quality Acting as a nodal agency of the institution for quality-related activities
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC


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Benefits

IQAC will facilitate/contribute:

- To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture NAAC for Quality and Excellence in Higher Education
- To the enhancement and integration among the various activities of the institution and Institutionalize many good practices
- To provide a sound basis for decision making to improve institutional functioning
- To act as a change agent in the institution
- To better internal communication

The Role of IQAC Coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she he may be a senior academic administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have a sound knowledge about the computer, its various functions and usage for effective communication. UGC/AICTE University etc based on the quality parameters,

Operational Features of the IQAC


- Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning

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- The coordinators of the IQAC and the secretary have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The Annual Quality Assurance Report (AQAR) of the IQAC

All the accredited institutions which have established the IQAC will submit a self-reviewed progress report annually to the NAAC, detailing the tangible results achieved in key areas which are specifically identified by the IQAC in the beginning of the academic year by devising a perspective plan. The AQAR is the outcome of the perspective plan of the IQAC


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Activities

Internal Quality Assurance Cell (IQAC) of the college gains paramount importance to ensure quality in all aspects, therefore, IQAC activities play significant role in providing quality learning experience to students, enrichment of teaching satisfaction to faculty and Staff.

IQAC Activities are:

- Collecting feedback from all stake holders
 - Staff on students' behavior (Yearly)
 - Students on
 - Course Outcomes (COs) achieved through course end survey (Once a semester)
 - Teaching Effectiveness (Twice a semester, once after three weeks of the commencement of semester and another in the penultimate week of the semester) and their impact
 - Services provided in academic section, administrative section. Examination section, etc.
- Conducting Academic Audit (Yearly)
 - Departmental Assessment Committee (DAC) Minutes and Reports
 - Minutes of the meeting of Course coordinator
- Quality of Teaching Learning Process Quality of Assignments
 - Quality of Question Papers
 - Profile of External Examiners (Theory and Lab)
 - Quality of Teaching (Includes weekly reports on topics taught and impact on student performance)
 - Monitoring of Faculty by course coordinator / senior faculty (Group Head) and its Impact
 - Evaluation in Internal Examinations
 - Continuous Evaluation and its impact
 - Quality of Laboratory Manuals Environmental Club
 - Sports and Games
 - Conducting Audit on Maintenance and Infrastructure facilities (Yearly)


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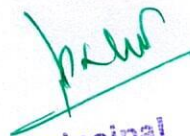
- Laboratories
- Library facilities
- Sports facilities
- Transport facilities
- Canteen
- Classrooms
- Examination Section

- Record Maintenance
 - Last Three Years Answer Books (Internal)
 - Last Three Years Question Papers (Internal and external)
 - Internal Marks Sent to Affiliating University (INTUFI)
 - University Laboratory Examination Answer Books (Last Five Years)
 - Marks award lists

- Student Attendance
 - Uploaded fortnightly Semester wise for the last three years
 - Attendance registers of the last three years
 - Campus Maintenance and Stock Verification

- Audit of
 - Self Appraisals of faculty and staff
 - Faculty Publications Department News letters
 - College Technical Magazine
 - Quality of Course Files
 - Lab records submitted by students
 - Training Need Analysis of Faculty Development Programs (FDPs), audit of FDP conducted and their impact
 - Quality of Students' Projects
 - Attendance registers maintained by faculty Industry Institute-Interaction and its impact
 - EDC activities conducted and their impact

- Center for Academic and Career Guidance (CACG)
 - CACG activities and their impact


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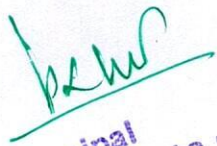
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- Center for Soft Skills Development (CSSD)
 - CSSD activities and their impact
- Center for Training and Placements (CTP)
 - CTP activities and their impact
- Mentoring Performed
 - Mentor Reports and their impact
- Supplemental Skills Provided to Students
 - Student Development Programs (SDPs) in the form of workshops conducted and their impact
 - Employability Skills and their impact
 - NSS Activities and their impact on students' outlook Co-curricular and extra-
- Co-curricular and extra- curricular activities and their impact
 - Professional bodies (ISTE, IEEE, CSI, IETE, etc)
 - Programming Club
 - Photography club
 - Fine arts and cultural club


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IQAC Report Summary for the Past Five Years

The IQAC of the institution initiate, plan and supervise different activities which are essential to maintain and improve the quality of education. Various professional development activities such as certification programs, training program, conferences, FDPs, workshops are conducted

IQAC Student Activities:

Value added courses:

The **value added courses** develop the students to keep them updated on the latest trends and improves their technical skills further. To enrich the technical knowledge of the students apart from the curriculum **79 certification courses** and programs are conducted in the institution

Some of the courses are listed below:

- ❖ SEISMIC DESIGNS
- ❖ BIM SYSTEM
- ❖ REMOTE SENSING APPLICATIONS IN CIVIL ENGINEERING PRACTICES
- ❖ RENEWABLE ENERGY SOURCES
- ❖ AC POWER STRENGTH CONTROLLER SYSTEM
- ❖ ELECTRICAL TRANSFORMERS
- ❖ FUNDAMENTALS OF WELDING TECHNOLOGY
- ❖ PRINCIPLES OF CASTING TECHNOLOGY
- ❖ INTRODUCTION TO ROBOTICS
- ❖ DIGITAL IC DESIGN USING EDA TOOLS
- ❖ EMBEDDED SYSTEMS DESIGN
- ❖ COMPUTER VISION AND IMAGE PROCESSING
- ❖ VIRTUAL INSTRUMENTATION
- ❖ MOBILE APPLICATION DEVELOPMENT
- ❖ GRID COMPUTING
- ❖ INTERNET OF THINGS
- ❖ ETHICAL HACKING


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Name of the Capability Enhancement Scheme	Name of the Agencies Involved
CRT (Campus Recruitment Training) classes	MSR PROJECTS
Placement Orientation Program (Problem solving Skill Development).	MSR PROJECTS

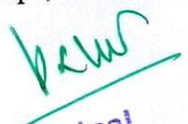
Many number of capability enhancement schemes are implemented which are useful to attend placement interviews for the students career and getting job easily.

IQAC Staff Activities: A total of 34 programmes were organized for Teaching and Non-Teaching Faculty Members during the last five years. The Programs include FDP's, Workshops and other Professional activities.

No. of Professional Development/Administrative Training Programmes conducted in for Teaching and Non-Teaching

Sl. No.	Year	No. of Professional Development/Administrative Training Programmes conducted in for Teaching and Non-Teaching
1	2018-2019	8
2	2019-2020	8
3	2020-2021	2
4	2021-2022	8
5	2022-2023	8

Number of Teachers provided with financial support through FDP's, Workshops, Seminars, Short Term courses for the last five years.


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Sl. No.	Year	No. of Professional Development/Administrative Training Programmes conducted in for Teaching and Non-Teaching
1	2018-2019	27
2	2019-2020	67
3	2020-2021	83
4	2021-2022	71
5	2022-2023	58

A total of 306 staff members of various departments CE,EEE,ME,ECE,CSE and H&S are financially benefited for various program like FDP's, Workshops, Seminars, Short Term courses during the last five years.

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IQAC Cell Coordinator

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PRINCIPAL

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REF.: BITS/IQAC-CIR/2022-23/22

Date: 11-05-2023

CIRCULAR

The following members of IQAC committee are requested to attend the meeting at IQAC cell on 15/05/23 to discuss about following agenda point's at 2:00 pm in the Principal chamber.

1. Motivation for Register NPTEL & SWAYAM online course.
2. Training and Placement program for the students.
3. Approval of department PEOs, PSOs, POs
4. Update college website
5. Students sponsorships for international conferences
6. Identification weak and bright student
7. Student counselling and mentor system strengthen
8. Course files, timetables, lecture plans, curriculum

During meeting following members have to attend:

BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE		
IQAC COMMITTEE FOR THE ACADEMIC YEAR 2023-2024		
S. No.	Name	Role
1	Dr. P LAKSHMAIAH CHOWDARY, PRINCIPAL, BITS	Chairperson
2	Dr. M MURALI KRISHNA, PROF. & H.O.D OF EEE	Member
3	Dr. SUVARNA, PROF. OF C.E	Member
4	Mr. VENKATA RAMUDU, PROF. & H.O.D OF ME	Member
5	Dr. V BALAJI, PROF. & H.O.D OF H&S	Member
6	Mr. V MALLESI, ASSO. PROF. & H.O.D OF CSE	Member
7	Mr. K SUDHAKAR, ASSO PROF. & H.O.D OF ECE	Member
8	Mr. VISHNUVARDHAN RAJU, LIBRARIAN	Member
9	Mr. D BHARATHI, TPO	Member
10	Mr. P N VISHNUVARDHAN REDDY, SECRETARY	Member
11	Mr. M MADHUSUDHAN, EXAMINATIONS SECTION I/C	Member
12	Mr. C V RAMANA REDDY, ADMINISTRATIVE OFFICER	Member
13	Mr. J M JAYACHANDRADHARA (TCS), ALUMNI MEMBER	Member
14	M. LIKHITHA, III ECE (202K1A0411), STUDENT MEMBER	Member
15	A. NAVEEN, III CSE (202K1A0504), STUDENT MEMBER	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117), STUDENT MEMBER	Member
17	MR. D MAHESWARA REDDY, CEO, MSR PROJECTS, HYDERABAD	One Nominee from Industry
18	Mrs. NANDINI, ASSOC. PROF. & HOD OF C.E	IQAC Coordinator

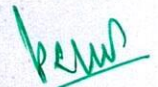
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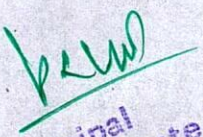
Term: One year and shall continue to be force until reconstruction


Meeting duration: However the meeting may be scheduled as and when necessary

Copy To:

1. All HODS's for information and circulate among the concerned staff members.
2. To Dean of Academics
3. A.O,T.P.O. Library, Exam branch for information
4. Vice Principal


IQAC Chairman


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Date: 15-05-2023

MINUTES MEETING OF IQAC

The IQAC meeting is conducted on 15-05-2023 in IQAC cell under the chairmanship of Principal Dr. P Lakshmaiah Chowdary. The meeting started by welcoming all the members of IQAC by the Co-ordinator Mrs. NANDINI.

The following committee members have to be present at the time of meeting:


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IQAC COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
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2	Dr. M Murali Krishna, Prof. & H.O.D of EEE	Member
3	Dr. Suvarna, Prof. of C.E	Member
4	Mr Venkata Ramudu, Prof. & H.O.D of ME	Member
5	Dr V Balaji, Prof. & H.O.D of H&S	Member
6	Mr V Mallesi, Asso. Prof. & H.O.D of CSE	Member
7	Mr K Sudhakar, Asso Prof. & H.O.D of ECE	Member
8	Mr. Vishnuvardhan Raju, Librarian	Member
9	Mr.D Bharathi, TPO	Member
10	Mr.P N Vishnuvardhan Reddy, Secretary	Member
11	Mr. M Madhusudhan, Examinations Section i/c	Member
12	Mr. C V Ramana Reddy, Administrative Officer	Member
13	Mr. J M Jayachandradhara (TCS), Alumni Member	Member
14	M. Likhitha, III ECE (202K1A0411), Student Member	Member
15	A. NAVEEN, III CSE (202K1A0504), Student Member	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117), Student Member	Member
17	Mr. D Maheswara Reddy, CEO, MSR Projects, Hyderabad	One Nominee from Industry
18	Mrs NANDINI, Asso. Prof. & HOD of C.E	IQAC Coordinator


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The meeting concluded with the following points:

1. Minutes of the previous meeting were confirmed.
2. All faculties are informed to submit the course files, lecture plans for the current coming semester.
3. Guidelines for internal administrative audit are set. The team decided in the meeting to conduct the administrative audit on 15th August 2023.
4. Guidelines for administrative audit are as follows:
 - a. Stock verification of various Departments
 - b. Application of Leave rules-CCL, Medical Leave, Academic Leave
 - c. Attendance Records
 - d. Service Book completion
 - e. Procedures of Record Keeping
 - f. Automation
 - g. Purchase procedures of various departments
 - h. Accounting Audit
5. The committee advised to HODs to insist the students to register in online courses
6. The committee has decided to conduct a placement training program to 4th year students
7. The committee has approved the department wise PEOs, PSOs, Pos for upcoming NACC work
8. The committee has insist the System Admin to update the college website
9. The chair advised to HODs to identify the weak and bright students and conduct the remedial classes to weak students
10. The HODs are advised to strengthen the mentor system to improve the student result and discipline


IQAC Chairman


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ACTION REPORT

The following list describes the actions taken based on the meeting held on Dt: 15-105-2023.

S.No	Plan of Action	Action Taken
1	To prepare Session plan, course files and time tables for the current semester are prepared	All the faculty have submitted lesson plants, Course files for the next semester
2	Administrative Audit Report	Administrative Audit is Done
3	PEOs, PSOs, Pos of Department	Approved
4	Registration in online courses	Total 60 students are registered in NPTEL/SWAYAM courses
5	Upcoming of college website	Updated
6	Identification of weak students	The weak students are identified and the remedial classes are started at every day from 3.00 PM to 4.30 PM
7	Mentoring system	Some of the modifications are done to already existing system to run effectively

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Copy to all committee members

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IQAC Coordinator

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REF.: BITS/IQAC-CIR/2022-23/21

Dt: 21-03-2023

CIRCULAR

The following members of IQAC committee are requested to attend the meeting at IQAC cell on 27/03/23 to discuss about following agenda point's at 2:00 pm.

1. Professionals body memberships for staff
2. Self Appraisals of Teaching and Non-Teaching staff
3. Discussion on ADD-ON courses
4. Workshops and Co-curriculum activities
5. Discussion on Placements/Industry Institute Interaction
6. Student Feedback

During meeting following members have to attend:

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IQAC COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S.No.	Name	Role
1	Dr. B Prabhakara Reddy, Principal, BITS	Chairperson
2	Dr. M Murali Krishna, Prof. & H.O.D of EEE	Member
3	Dr. Suvarna, Prof. of C.E	Member
4	Mr Venkata Ramudu, Prof. & H.O.D of ME	Member
5	Dr V Balaji, Prof. & H.O.D of H&S	Member
6	Mr V Mallesi, Asso. Prof. & H.O.D of CSE	Member
7	Mr K Sudhakar, Asso Prof. & H.O.D of ECE	Member
8	Mr. Vishnuvardhan Raju, Librarian	Member
9	Mr.D Bharathi, TPO	Member
10	Mr.P N Vishnuvardhan Reddy, Secretary	Member
11	Mr. M Madhusudhan, Examinations Section i/c	Member
12	Mr. C V Ramana Reddy, Administrative Officer	Member
13	Mr. J M Jayachandradhara (TCS), Alumni Member	Member
14	M. Likhitha, III ECE (202K1A0411), Student Member	Member
15	A. NAVEEN, III CSE (202K1A0504), Student Member	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117), Student Member	Member
17	Mr. D Maheswara Reddy, CEO, MSR Projects, Hyderabad	One Nominee from Industry
18	Mrs NANDINI, Asso. Prof. & HOD of C.E	IQAC Co-ordinator


Principal
Principal
Bheema Institute of
Technology & Science
ADONI.

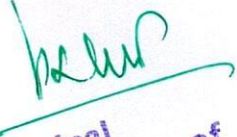
Term: One year and shall continue to be force until reconstruction

Meeting duration: However the meeting may be scheduled as and when necessary

Copy To:

1. All HODS's for information and circulate among the concerned staff members.
2. To Dean of Academics
3. A.O.T.P.O. Library, Exam branch for information
4. Vice Principal


IQAC Chairman


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Bheema Institute of
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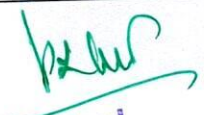
Dt: 27/03/2023

MINUTES MEETING OF IQAC

The IQAC meeting is conducted on 27-03-2023 in IQAC cell under the chairmanship of Principal Dr. B.Prabhakara Reddy. The meeting started by welcoming all the members of IQAC by the Co-ordinator Mrs. NANDINI.

The following committee members have to be present at the time of meeting:


BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE		
IQAC COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S.No.	Name	Role
1	Dr. B Prabhakara Reddy, Principal, BITS	Chairperson
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3	Dr. Suvarna, Prof. of C.E	Member
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18	Mrs NANDINI, Asso. Prof. & HOD of C.E	IQAC Co-ordinator


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The meeting concluded with the following points:

- Chair has advised to HOD's to plan to conduct the one Workshop/Co-curriculum activity by september 2023
- Committee has decided to make a Industry Institute Interaction with any one of the company
- The committee are insist the faculty members to take Professional body memberships, the 50% of amount has bare by college
- Chair has discussed on ADD-ON courses and advised to HOD's to conduct at least one course for each class to every department
- All the Teaching and Non-Teaching staff are advised to submit their self appraisal from by December 31st-2023
- Student feedback up to mid-1 is analyzed


IQAC Chairman


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Website: www.bitsadoni.ac.in

ACTION REPORT

The following list describes the actions taken based on the meeting held on Dt: 27-03-2023.

S.No	Plan of Action	Action Taken
1	Administrative Audit Report	Reviewed the reports and submitted to Principal for further action.
2	Student Feedback	Collected feedback forms students on faculty
3	ADD-ON courses	Add-On courses are identified and EEE,MECH,CIVIL and completed for 4 th and 3 rd year students
4	Co-Curriculum activity	The 4 th year students went to Industrial visit at EEE-APGENCO Srisailam. ECE-ECIL CSE-TCS at Banglore
5	Self Appraisal system	Faculty self Appraisal completed

Copy to all committee members


IQAC Coordinator


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REF.: BITS/IQAC-CIR/202-23/20

Dt: 12-01-2023

CIRCULAR

The following members of IQAC committee are requested to attend the meeting at IQAC cell on 16/01/23 to discuss about following agenda point's at 2:00 pm.

1. Decentralizing administrative set up.
2. Identifying best practices.
3. Automation of Library.
4. Conduction of Sports day.
5. Planning for English Language Club (ELC).
6. Study projects, Jignasa and Yuvatharangam competitions.
7. Reasons for drop out students.

The following faculty members have to be attending for meeting:

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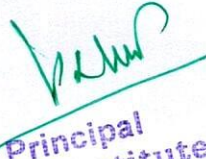
Term: One year and shall continue to be force until reconstruction

Meeting duration: However the meeting may be scheduled as and when necessary

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IQAC Chairman


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Website: www.bitsadoni.ac.in

Dt: 16-01-2023

MINUTES MEETING OF IQAC

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The following committee members have to be present at the time of meeting:


BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE		
IQAC COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
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18	Mrs NANDINI, Asso. Prof. & HOD of C.E	IQAC Co-ordinator



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The following list describes the actions taken based on the meeting held on Dt: 16-01-2023.

The meeting concluded with the following points:

1. The Committee has proposed to decentralizing administrative set up for the smooth functioning and effective functioning (Formation of the committees and working module) of Administrative and Academic works.
2. Chair instructed to HODs to Identifying best practices and setting up plan of action to implement them.
3. Committee decided to make the Automation of Library.
4. The chair takes the decision to conduct the sports day in college and prepare the students for intercollegiate competitions.
5. The chair is conduct the Language activities through English Language Club (ELC) are to be planned.
6. To prepare students for study projects, Jignasa and Yuvarathnam competitions.
7. The committee is advised to HODs to setting up the plan of action for the students survey to find out the reasons for drop outs.


IQAC Chairman


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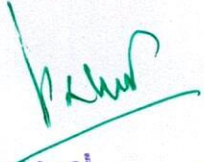
ACTION REPORT

The following list describes the actions taken based on the meeting held on Dt: 16-01-2023.

S.No	Plan of Action	Action Taken
1	Administrative Audit Report	Total 30 committees are formed to make smoothen work
2	Best Practices	Each department identified the Best Practice to enhance the student progress
3	Sports Day	The college conducted the sports day on 20-03-2023 to 26-03-2023
4	ELC	Conducted on 30-03-2023

Copy to all committee members


IQAC Coordinator


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REF.: BITS/IQAC-CIR/2022-23/19.

Dt: 24-11-2022

CIRCULAR

This is to inform to all the IQAC committee members that a meeting will be held on 28/11/2022 at 2:00 PM in the conference room.

All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Welcome address.
- NAAC criteria in-charges.
- IQAC proposals.
- Academic Plan.
- Include projects in lab-based courses.
- Regarding quality real time project with publication.
- Discussion regarding technical festival.
- Vote of thanks.


IQAC Chairman


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LIST OF COMMITTEE MEMBERS:

Sl.No.	Name of the Staff	Designation	Role
Chair Person: Head of the Institution			
1	Dr. B Prabhakara Reddy	Principal,BITS	Chairperson
Teachers to represent			
2	Dr. M Murali Krishna	Prof. & H.O.D of EEE	Member
3	Dr. Suvarna	Prof. of C.E	Member
4	Mr Venkata Ramudu	Prof. & H.O.D of ME	Member
5	Dr V Balaji	Prof. & H.O.D of H&S	Member
6	Mr V Mallesi	Asso. Prof. & H.O.D of CSE	Member
7	Mr K Sudhakar	Asso Prof. & H.O.D of ECE	Member
8	Mr.Vishnuvardhan Raju	Librarian	Member
9	Mr.D Bharathi	TPO	Member
MANAGEMENT REPRESENTATIVE			
10	Mr.P N Vishnuvardhan Reddy	Secretary	Member
ADMINISTRATIVE REPRESENTATIVE			
11	Mr. M Madhusudhan	Examinations Section i/c	Member
12	Mr. C V Ramana Reddy	Administrative Officer	Member
Nominees from Local Society, Students and Alumni			
13	Mr. J M Jayachandradhara (TCS)	Alumni Member	Member

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14	M. Likhitha, III ECE (202K1A0411)	Student Member	Member
15	A. NAVEEN, III CSE (202K1A0504)	Student Member	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117)	Student Member	Member
Representative from Industry			
17	Mr. D Maheswara Reddy	CEO, MSR Projects, Hyderabad	One Nominee from Industry
Coordinator of IQAC			
18	Mrs NANDINI	Asso. Prof. & HOD of C.E	Member


IQAC Chairman


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Dt: 28-11-2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

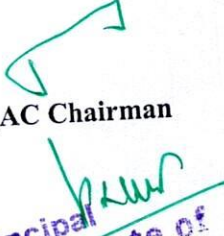
Minutes of the Meeting

A meeting was held on 28/11/2022 in conference room at 2:00 pm and following are the resolutions were made.

The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- Regarding quality real time project with publications.
- Discussion regarding Technical festival.
- Skill development sessions to be conducted for all the Departments.
- Discussion was made regarding quality real time project with publications.
- Discussion was made regarding Technical fest which is to be conducted relatively in March
- Include projects in lab based courses of all department.
- For all the department for various schemes.
- NAAC Criteria wise in-charges have been fixed.
- IQAC Coordinator asked to submit department wise criteria in-charges and point of contact (POC) list to IQAC.
- All the criteria in charges are asked to conduct regular meetings with department wise criteria in-charges for the collection of data
- POCs of all departments have to submit the bimonthly review form to IQAC.
- Based on the IQAC annual report presentation held on 23/02/2023. The following proposals have been submitted and discussed regarding :
 - Incubation centre in the campus
 - Industries/companies in the campus
 - Innovative projects lab
 - Faculty Performance Appraisal System (FPADS)
 - Student Satisfaction Survey Analysis (SSSA)
- The plan of action for the academic year 2022-23 was discussed.
- All the faculty members were asked to submit their online GCR link to their Head of the Department.
- All the heads of departments are asked to ensure the effectiveness of the online classes and university re-examinations

IQAC Chairman


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken report for the Meeting conducted on 28-11-2022

S.NO	PLAN OF ACTION	ACHIEVEMENT
1	Setting up LCD projector and screen in every class room	All class rooms were setup with LCD projector and screen
2	Include projects in lab - based courses of all departments.	Lab based projects was implemented as added experiment.

Copy to all committee members


IQAC Coordinator


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REF.: BITS/IQAC-CIR/2022-23/18

Dt: 08-09-2022

CIRCULAR

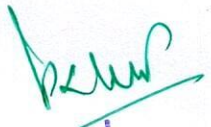
The following members of IQAC committee are requested to attend the meeting at IQAC cell on 12/09/2022 to Discuss about following agenda points at 2:00 PM.

All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Academic plan and Time tables
- ICT class rooms
- FDP for staff
- Formation of Internal Administrative Audit team


IQAC Chairman


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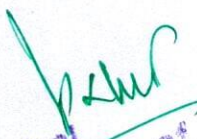
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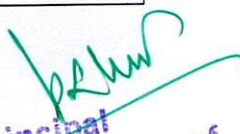
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting

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The following committee members have to be present at the time of meeting:


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The meeting concluded with the following points:

- Minutes of the previous meeting were confirmed.
- The overall academic plan and progress of students was reviewed. Result analysis team is formed to analyze the previous year results.
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 - Stock verification of various Departments.
 - Application of Leave rules-CCL, Medical Leave, and Academic Leave.
 - Attendance records.
 - Service Book completion.
 - Procedures of Record Keeping.
 - Accounting Audit.


IQAC Chairman


Principal
Bheema Institute of
Technology & Science
ADONI.



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(Approved by AICTE & Affiliated to JNTUA, Anantapuramu)

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CELL: 7660011179, 7660011189

E-Mail: principal.2k@jntua.ac.in

Website: www.bitsadoni.ac.in

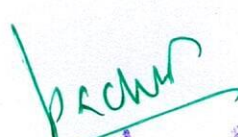
ACTION REPORT

The following describes the actions taken based on the meeting held on 12-09-2022.

S.NO	PLAN OF ACTION	ACHIEVEMENT
1	Academic Plan	Academic Plan prepared for the current and next semesters.
2	Analysis of Results	Comparative statement of results for the last five years is prepared. It is observed that overall of percentage of improved.
3	Introducing ICT in Class Rooms	40% of Classrooms are equipped Projectors.
4	Awareness on Research Schemes	One program is organized by Dr. M. Murali Krishna to get awareness on research schemes. About 30 faculty attended the program 3 faculty submitted the proposals. CE Dept: Megha Yadav ECE Dept: K Narendra CSE Dept: K Arjun
5	Administrative Audit	Auditing is done by IQAC. Stock verification of all the labs and library.

Copy to all committee members


IQAC Coordinator


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Website: www.bitsadoni.ac.in

REF.: BITS/IQAC-CIR/2021-22/17

Dt: 15-07-2022

CIRCULAR

The following members of IQAC committee are requested to attend the meeting at IQAC cell on 19/07/2022 to Discuss about following agenda points at 2:00 PM.

All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Remedial classes for 1st years
- Collection of Alumini


IQAC Chairman


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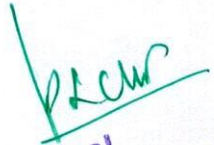
LIST OF COMMITTEE MEMBERS

Sl.No.	Name of the Staff	Designation	Role
Chair Person: Head of the Institution			
1	Dr. B Prabhakara Reddy	Principal,BITS	Chairperson
Teachers to represent			
2	Dr. M Murali Krishna	Prof. & H.O.D of EEE	Member
3	Dr. Suvarna	Prof. of C.E	Member
4	Mr Venkata Ramudu	Prof. & H.O.D of ME	Member
5	Dr V Balaji	Prof. & H.O.D of H&S	Member
6	Mr V Mallesi	Asso. Prof. & H.O.D of CSE	Member
7	Mr K Sudhakar	Asso Prof. & H.O.D of ECE	Member
8	Mr.Vishnuvardhan Raju	Librarian	Member
9	Mr.D Bharathi	TPO	Member
MANAGEMENT REPRESENTATIVE			
10	Mr.P N Vishnuvardhan Reddy	Secretary	Member
ADMINISTRATIVE REPRESENTATIVE			
11	Mr. M Madhusudhan	Examinations Section i/c	Member
12	Mr. C V Ramana Reddy	Administrative Officer	Member
Nominees from Local Society, Students and Alumni			
13	Mr. J M Jayachandradhara (TCS)	Alumni Member	Member

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14	M. Likhitha, III ECE (202K1A0411)	Student Member	Member
15	A. NAVEEN; III CSE (202K1A0504)	Student Member	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117)	Student Member	Member
Representative from Industry			
17	Mr. D Maheswara Reddy	CEO, MSR Projects, Hyderabad	One Nominee from Industry
Coordinator of IQAC			
18	Mrs NANDINI	Asso. Prof. & HOD of C.E	Member


IQAC Chairman


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Dt: 19-07-2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting

The IQAC meeting is conducted on 19-07-2022 in IQAC cell under the chairmanship of Principal Dr. B.Prabhakara Reddy. The meeting started by welcoming all the members of IQAC by the Co-ordinator Mrs.NANDINI.


The following committee members have to be present at the time of meeting:

BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE		
IQAC COMMITTEE FOR THE ACADEMIC YEAR 2021-2022		
S.No.	Name	Role
1	Dr. B Prabhakara Reddy, Principal, BITS	Chairperson
2	Dr. M Murali Krishna, Prof. & H.O.D of EEE	Member
3	Dr. Suvarna, Prof. of C.E	Member
4	Mr Venkata Ramudu, Prof. & H.O.D of ME	Member
5	Dr V Balaji, Prof. & H.O.D of H&S	Member
6	Mr V Mallesi, Asso. Prof. & H.O.D of CSE	Member
7	Mr K Sudhakar, Asso Prof. & H.O.D of ECE	Member
8	Mr. Vishnuvardhan Raju, Librarian	Member
9	Mr.D Bharathi, TPO	Member
10	Mr.P N Vishnuvardhan Reddy, Secretary	Member
11	Mr. M Madhusudhan, Examinations Section i/c	Member
12	Mr. C V Ramana Reddy, Administrative Officer	Member
13	Mr. J M Jayachandradhara (TCS), Alumni Member	Member
14	M. Likhitha, III ECE (202K1A0411), Student Member	Member
15	A. NAVEEN, III CSE (202K1A0504), Student Member	Member
16	SHAIK PAKKIR FAYAZ, II CE (222K5A0117), Student Member	Member
17	Mr. D Maheswara Reddy, CEO, MSR Projects, Hyderabad	One Nominee from Industry
18	Mrs NANDINI, Asso. Prof. & HOD of C.E	IQAC Co-ordinator


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Bheema Institute of
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Copy to all committee members


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